

July 15, 2014

Members Present: Leighton Price, Alan Zanotti, Chris Pratt, Richard Knox, Charlie Bletzer, Dick Quintal & Phil Chandler

Members Absent: Charlie Bletzer

6:30 pm Meeting Called to Order & Public Comment: There was no public comment.

July 4th Donation

Ms. Pratt spoke with Selectmen Tavares and he indicated that our donation was already included the July 4th budget – and that an invoice will be generated for \$5,000.00.

Mr. Quintal motions and Mr. Chandler seconds to approve the \$5,000 donation.

Passed | 6-0-0

Requests

Donations: The Board discussed that beginning next year; they will be reviewing all donation requests in advance.

Nelson Beach Snack Shack: Sue Shannon and Lisa Cleland owners of the Snack Shack at Nelson Park (Goose Point Café) would like the Board's support for a dedicated space adjacent to the Snack Shack. They are looking for a loading zone for themselves and people visiting the park. Mr. Quintal suggests that they add the parking provision into their lease with the Town. Ms. Pratt would offer a letter of support of a loading area. Mr. Burke expressed his concern that a loading zone would be extremely difficult to enforce and suggested that it may have to be reviewed by the Town's Traffic/Safety Committee.

6:45 pm Town of Plymouth Requests/Referrals

234 Water Street Proposed Residential Development: Attorney Robert Betters and Mark Flaherty, at the advice of the Planning Board, presented a residential proposal for 234 Water Street that consists of 2 buildings with 2 condos each. He explained the nature of the project with an emphasis on the parking aspect.

The owner of this property, Eastport LLC has been leasing this site for parking to the PGDC. A special permit is required by the Zoning Board to remove an existing parking condition that Ocean Spray has on this lot.

Mr. Zanotti motions and Ms. Pratt seconds to endorse this plan with the stipulation that if a similar plan comes to light for the other lot owned by Eastport that we look closer at the parking requirements.

Failed | 3-3-0

Mr. Knox, Mr. Price & Mr. Quintal against.

7:20 pm

Proposed EV Charging Station: Mr. Patrick Farah, Energy Officer, presented a request for 4 parking spaces in the waterfront #2 parking lot to install EV charging stations. The office of Community Development will cover the cost of these charging station and installation with grant money – (these are not rapid chargers – 20 minutes) charging stations at an approximate cost of \$15-20K. Mr. Arons, from the Office of Community Development, has put a condition on this installation that these spaces are free for 5 years. This location was chosen because of the reduced cost of installation due to the existing electrical service. There has been a significant increase in usage at the current charging station.

Paul Blanchard, a local electric car owner, attended the meeting to express his concerns over the lack of EV charging stations in town. He would like more spaces dispersed throughout downtown and that the amount of time each vehicle can stay in the parking space for charging be limited.

The Board expressed that a “rapid charger” may be more effective in moving cars in and out of spaces quickly and that some research needs to be done on the cost difference between the 2 types of charging stations and that the PGDC might contribute financially for the “rapid charge” station.

Board members were concerned with the location of charging stations on this proposal. The spots requested are premier spots and would like Mr. Farrah to look into other alternative locations. The Board endorses this project and would like charging stations dispersed throughout the entire town.

They asked Mr. Farah to work with Mr. Burke and to come back with some alternative locations and a plan for future installations.

Parking Revenue: Ms. Arrighi sent a formal request on June 10th requesting the revenue from parking tickets issued by the Police and Harbormaster. The total revenue collected in 2013 from Police Tickets (issued outside of PGDC’s area) and Harbormaster Tickets (excluding handicapped tickets) was \$14,195, which includes fines and late fees. These tickets were issued between 2006 and 2013 but collected in 2013.

Mr. Knox motions and Mr. Zanotti seconds for discussion that 75% of the total paid parking tickets (keeping 25% for administrative fees) be sent to the town twice a year for the general fund and at this time will be paid retroactively for 2013 collection figures which is \$10,646.25

Passed | 5-1-0

Mr. Quintal opposed.

(This payment will be sent out twice a year. Ms. Pratt will send a check and a formal letter to the Town. This amount does not include handicap ticket revenue because a portion of that amount goes to the Commission on Disability.)

8:10 pm

Parking Plans/New Town Hall: Ms. Arrighi spoke with Mr. Burke and Mr. Price regarding having PGDC/Park Plymouth participate in the development of parking plans for the new Town Hall.

Security Cameras: The Plymouth Police Department and the Board of Selectmen have requested installation of security cameras in select Park Plymouth lots. Chief Botieri will be installing cameras in 2 lots on a trial basis to check for clarity. There will be signs indicated that security cameras are in use.

Referred Resident/Customer Complaints: Mr. Burke received a request from the Town on an issue with a handicap stall downtown on Main Street. Park Plymouth moved it a short distance up the street away from a sign pole and trash bin so people could open their car doors. Another referral involved a complaint that trucks unlawfully park and unload from Howland Street. Park Plymouth has installed a "No Truck Unloading" sign and is enforcing it. The existing loading zone on Court Street at Howland Street has also been expanded.

Parking Citation Issues

Bankruptcy Filings: Mr. Burke asked the Board for approval to write off tickets that are under Chapter 13 Bankruptcy Filings because of the cost associated with pursuing them.

Ms. Pratt motions and Mr. Quintal seconds to write off these tickets permanently (not to exceed \$200.00 per individual) pending Board of Selectmen approval of this vote.

Passed | 6-0-0

Handicap Citation: The Board discussed a handicap ticket that was issued years ago to a valid placard and Mr. Burke recommended voiding the ticket. Chris Pratt suggested that if the ticket was issued in error there is an Internal Void Policy covering it.

MBTA Lot Purchase

Cost to Purchase: Mr. Burke presented an itemized list of the costs related to the purchase of this lot including appraisal, legal services, environmental testing and purchase price for a total of \$504,611.76.

Implementation of Lot: Preparing this lot for paid parking will include survey, striping, signage, pay station purchase and install, and landscaping services.

Ms. Pratt motions and Mr. Knox seconds to purchase a new pay station and construction necessary to install this pay station (includes concrete pad, electrician, canopy, stripe lot, prune tree and hedges, remove debris and survey /stake lot) for a total of \$21,217.00

Passed | 6-0-0

(The Board discussed that the Radisson believes it owns some of the spaces in this lot. The lot will be staked out by the surveyor.)

Computer Related Matters

Time Extension: Mr. Price requested an extension of time to investigate some computer issues beyond the original 30 days approved during the Executive Session of the 6/18/14 meeting for up to 60 additional days.

Mr. Zanotti motions and Mr. Quintal seconds to approve an extension for up to 60 additional days.

Passed | 4-1-1

**Mr. Knox against.
Ms. Pratt abstains.**

New IT Vendor: Mr. Price is in the process of identifying a new IT vendor.

Financial Matters

Invoices:

There is an invoice from Susan Connolly for June in the amount of \$1,168.12 for administrative services.

Mr. Quintal motions and Mr. Zanotti seconds to approve payment of this invoice.

Passed | 6-0-0

April and May Financials: Ms. Pratt indicated that the April and May Financials are complete and she will distribute them next week. She also has the Budget Comparisons for the Board.

Audit: Ms. Pratt will schedule the audit in August for a cost not to exceed \$7,500.00 and it will be completed within 60 days of the initial office visit.

9:02 pm

Revenue Task Force: Ms. Pratt is the new Chair of this Board and gave an update on their discussions, ideas and progress.

PaybyPhone Summary: Mr. Burke announced that there have been 201 transactions since this program went live one month ago. Extend by phone is also running simultaneously but at cost of .25 cent per transaction for the customer. An end of season report will be provided the Board to determine if changes are needed for the 2015 season.

Water Street Construction Project

Meter Update: Mr. Burke announced that all Water Street metered spaces are back in service.

Transportation and Visitors Center

Next Steps: Mr. Price indicated that he is waiting for approval from GATRA which will enable the project to move into the next stage.

Presentation: Mr. Price said that the Architects' presentation to the Building and Finance Committees on July 10th went well.

9:20 pm

Ms. Pratt motions and Mr. Knox seconds to adjourn the meeting.

Passed | 6-0-0

Respectfully submitted by PGDC Secretary Mr. Alan Zanotti

Signed: _____ Date: _____
Alan P. Zanotti, Secretary